



# Ocean View School District

17200 Pinehurst Lane,  
Huntington Beach, CA 92647  
Tel: 714 847-2551  
Fax: 714 847-1430  
Web: [www.ovsd.org](http://www.ovsd.org)

Superintendent  
Carol Hansen, Ed. D.

Board Of Trustees  
John Briscoe, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Patricia Singer, Member  
Norm Westwell, Member

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**District English Learner Advisory Committee**  
**Thursday, November 29, 2018**  
**Board Room, Building A**

**Comité de asesoramiento para estudiantes en aprendizaje del idioma inglés**  
**Jueves, 29 de noviembre de 2018**  
**6:00 – 7:00 p.m.**  
**Sala de Juntas, Edificio A.**

- I. CALL TO ORDER 6:07 pm Nov. 29, 2018
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
  - a. Introductions: Hilda Miranda (Westmont), Mai Nguyen (Vista View), Ann Nguyen (Circle View), Brenda Huerta (Oak View), Arlindo Vazquez (Golden, Mesa & Ocean View), Hilda Miranda (Westmont), Gabriela Vazquez (Golden, Mesa & Ocean View)
- IV. APPROVAL OF MINUTES
  - a. May 17, 2018 Minutes:
  - b. Motion 1: Colette Wright
  - c. Motion 2: Mai Nguyen
- V. NEW BUSINESS
  - a. By Laws Review
    - i. Article 1: What the letters DELAC stands for District English Language Advisory Committee
    - ii. Article 2: The committee members may be consulted about items including:
      1. EL programs & services
      2. Needs Assessment – encourage other parents to fill out
      3. Rosetta Stone – for Newcomers in the US for less than a year, will follow cohort of students, collect data, possibly purchase future years
      4. Single School Site Plan – distributes funds, specifically states what schools do to support English Learners
      5. Reclassification – Means students no longer needs English Language support as evidenced by grades, social/emotional, test scores, etc.
      6. ELPAC – state recommendation are coming out in January, will adjust the criteria after state recommendations come out



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7. Written Notifications – may be run through the committee prior to sending out district wide items regarding EL students
- b. **Article 3:** Does not have to be a parent of an EL but may not be an employee of the district in order to vote
  - i. Section 1
    1. ELAC/School Site Council – sends one person per site to DELAC
    2. District sends one designee and gets a vote
  - ii. Sections 2: Term of Office
    1. Participate 1 school year (4 meetings)
  - iii. Section 3: Termination
    1. Written form please
- c. **Article 4: Officers**
  - i. Chairperson (official signatures)
  - ii. Vice-chairperson (substitute for chairperson)
  - iii. Secretary (check minutes, then approval of minutes at next meeting)
- d. **Article 5: Regular Meetings**
  - i. 4 times per year
  - ii. Notices posted 72 hours in advance and members called
  - iii. Majority Vote allows items to move forward
  - iv. Must have 51% of the membership in order to have quorum in order to conduct an official meeting
  - v. Meetings open to the public - More participation means better programs and services for our students
- e. **Election of Officers – Congratulations!**
  - i. Chairperson – Enedina Vargas (Spring & College)
  - ii. Vice Chairperson – Hilda Miranda (Westmont)
  - iii. Secretary – Brenda Huerta (Oak View)
- f. **ELPAC Letters**
  - i. Initial Letters – first time taking an English Language Assessment
  - ii. Annual Letters – most recent scores on the state English Language Assessment
  - iii. Parent Letter – shows parents how to read their scores & explains the purpose of the assessment
- g. **EL Program Goals**
  - i. Single School Site Plans – ELAC/School Site Council may be one and the same committee. Parents may ask to see the Single School Plan to reference EL student services and programs at their site.



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## VI. Public Comments –

- a. Members of the public may address the committee and any matter on the agenda or on other subjects within the jurisdiction of the committee. Individuals will normally be limited to a maximum of 3 minutes.

## VII. ADJOURNMENT

- a. Motion 1: Colette Wright
- b. Motion 2: Enedina Vargas
- c. Meeting Adjourned 7:04 pm